G. R. S. IX-5]

Previous references.

File No. 16/19-20

1919/20
(Census)

Serial Nos. 2 & 3

Later references.

Cen 3-20 (3-6)
" 7-29 (1)

(24) P

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 2 & 3

Part B for June 20

SUBJECT.

Report on the progress of Census operation upto end of May 1920

---

3 From The Census Supdt No: G 28190 dt 25.6.20
Requesting him to tour round the districts once before submitting the next report

W D 1250—GPB—30,000 28-1-19

G. R. S. III—1] 1919./20

GENERAL AND REVENUE SECRETARIAT.

(Census)

NOTES.

File No. 16/19

FILE HEADING.

Progress reports of Census work.

From The Census Supdt.

No. 8821-760-2 Dated 10.6.20 Received 11.6.20

Diary No. 10544	Enclos.	Spare Copies.	Serial No. 2

BRIEF ABSTRACT OF LETTER.

Submits for information report of the progress of Census work from the Commencement till the end of May 20

NOTES AND ORDERS.

DEWAN'S OFFICE.
Received on JUN 21 1920
Reg. No. 8294

Subd. For perusal.

12.6.20 (Chief Secy) 12/6/20

1st member.

17.6.20 Returned to the Census Supdt with reference to his request in his D.O. letter dated 10/6 for information regarding the progress of Census work in the Districts.

Attd D.O. &c Devanay 18/6 Yes. Necessary

18/6/20 18/6 Lawrie 23.6.20

NOTES—First Sheet.

20544

G. R. S. III-2]

General and Revenue Secretariat.	Cens File No. 16 of 1919-20
Serial No.	Draft D.O as subd as directed

Issue
23.6.20 Ug

Issue
dcg
24/6/20.

D.O No. 28190 G 25.6.20 to Census Supdt requesting them to tour in the Dts once & supervise operations before submitting his next monthly report.

NOTE—Contn. sheet.

CHIEF SECRETARIAT
IV
MINOR Depts.
11 JUN 1920

Form 3.]

CENSUS 1921.

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE, BANGALORE.

Dated, 10th June 1920.

In reply to this Communication please refer to
No. 882/7.60-2
Dated 10.6.20
Enclosures 9 (Nine)

I 6544

DIARY NO.

Census
16/19
dt. 2

N.B.—All Census correspondence should be treated as **URGENT.**

Ch Secty
14 JUN 1920

FROM

V. R. THYAGARAJAIYAR, ESQ., M.A.,
CENSUS SUPERINTENDENT IN MYSORE,
BANGALORE.

323.8

To

C. S. Balasundaram Iyer, Esq., B.A.,
Chief Secretary to the Government of Mysore,
B A N G A L O R E.

Subject.

Submits report on the progress of Census work from the commencement till the end of May 1920.

SIR,

As desired in your letter No.G.26252/Census 16-19-1 dated 19th May 1920, I have the honour to submit for the information of Government, the following report on the progress of work connected with the Census Operations from the commencement till the end of May 1920.

2. INTRODUCTION. ORGANIZATION OF THE OFFICE.

I was appointed Census Superintendent in Government Order No. C.B.954/133-19-2 dated 9th January 1920 and entered upon my duties on the 17th idem. On the 21st January I made a reference to Government regarding my office establishment and the Assistants required by me. Mr. M. S. Ramachendra Rao, B.A., B.L., Assistant Commissioner, and Mr. A. Sadasiva Mudaliar, B.A., B.L., Acting Amildar, were appointed as my Assistants in Government Order No.10852-88/C.B.133-19-4 dated 5th February 1920. The former reported himself to me for duty on 6th February 1920, and the latter on the 27th March. The office

office establishment was sanctioned in Government Order No.20789-90/ Census 2-19-2 dated 8th March 1920. Previous to this date an advertisement was published in the Gazette inviting applications, and as soon as the Government order sanctioning the office establishment was received the applications were scrutinized and the several posts -- filled up. Till then the office was run by myself, Mr. Ramachendra Rao, and a couple of clerks drafted to the Census Section from the Gazetteer Section, in addition to their duties.

3. GENERAL NATURE OF THE WORK DONE SO FAR.

The general nature of the work done so far may be summed up in one word "Organization". The first few days were spent in arranging preliminaries, such as securing accommodation for the office, organizing the office, and in collecting and getting together the reports, records, etc., connected with the previous Censuses, and --- studying them.

The next step was to devise a suitable system of correspondence and record. After going through the prevailing systems,— the Secretariat open file system, the Disposal Number System, and the "From" and "To" Registers System,— a modified form of the Secretariat system combining there-with the good points in the other two systems was -- adopted as the one most suitable having regard to the peculiar natur of Census work.

On the 22nd March, I addressed my first communication to the -- Deputy Commissioners of Districts, and the Presidents of the Municipalities of Bangalore and Mysore and the Sanitary Board, Kolar Gold Fields, formally announcing the taking of the sixth decennial Census, giving a brief outline of the whole of the operations from start to finish, and inviting their cordial co-operation and assistance in - order to make the operations a success. Copies of this introductory circular have already been submitted to Government. A copy is however appended to this report (vide Annexure A) for the sake of ready reference.

be made to them to the Charge Superintendents by about the middle of this month.

5. THE MYSORE CENSUS CODE.

Agreeably to the instructions contained in the Imperial Census Code viz., that the "Provincial Code should be issued chapter by Chapter as each stage of the operations is reached." the first -- three chapters of the Code constituting Part I and embracing all the pre-census operations up to Preliminary Enumeration was issued, on the 25th May last. 2,250 copies have been printed for the present and distributed among all District and Taluk officers with circular No.6, copy of which is annexed.

Six copies of the code were also submitted to Government with my letter No.728/F.14-44 dated 31st May 1920. A Kannada edition of the Code is under preparation, and I hope to issue the same before the end of this month. It is not intended to reproduce in it the whole of the original, but to confine attention to just the -- salient points such as are required for the information and guidance of Enumerators, and a small minority of Supervisors who may be ignorant of English. The majority of the superior Census officers being conversant with English, it is not intended to supply the Kannada edition to them.

The remaining parts of the Code dealing with Preliminary Enumeration, Final Enumeration, Post Census operations, and other miscellaneous matters will be issued in the months of August and September, or just a few months prior to the commencement of these operations, agreeably to the instructions in the Imperial Census Code.

6. TOURS.

Much stress has been laid by the Census Commissioner on the importance of frequent tours in the Districts in order to stimulate interest in Census work on the part of local officers. and also to inspect and supervise the work in its different stages. and thereby ensure that adequate progress is being made. Accordingly, I had deputed my Assistants to tour in the Districts, to inspect the pro-

gress

progress in the compilation of the Charge Lists, give instructions to local officers on doubtful and difficult points and generally to speed up census work. Mr. Ramachendra Rao accordingly visited the taluks of Anekal, Dodballapur, Bangalore, Tiptur, Davangere, Shimoga, Kadur, and Chickmagalur in the month of April and the -- taluks of Hassan, Manjarabad and Channarayapatna, and Mysore, the Alur Sub Taluk and the Mysore City area during the month of May 1920 Mr. Sadasiva Mudaliar visited Dodballapur Taluk in the month of -- April, and the taluks of Krishnarajapet and Nagamangala, and the -- French Rocks Sub Taluk during the month of May. The Assistants submit to me inspection Notes, copies or extracts from which are being forwarded with my remarks to the Amildars, Sub-Division Officers, and Deputy Commissioners concerned.

7. CENSUS OF HOUSES, TENEMENTS, ROOMS etc.

On the 17th February, I received through you, copy of communication (No.6 dated 17th January 1920 received through the Residency) from the Government of India, Department of Education (Census) regarding the census of houses, tenements, rooms etc., with a view to determine the extent of over-crowding or congestion in any locality. I addressed all the Deputy Commissioners and Presidents on the subject forth-with. From replies so far received, it is seen that the Presidents of Bangalore and Mysore City Municipalities desire such a census to be taken in respect of certain portions of the Bangalore and Mysore Cities. The Deputy Commissioners of Tumkur, Kolar and Mysore have proposed the taking of such a census in respect of Tumkur, Tiptur, Kolar, Seringapatam, Nanjangud and Chamarajanagar towns while the other Deputy Commissioners do not want such a census in respect of any area within their jurisdiction. After some consideration of the points involved, I am of opinion that except in respect of portions of Bangalore and Mysore Cities, such a census is unnecessary in respect of any other locality. The matter will be disposed of separately.

8. INDUSTRIAL CENSUS.

On 25th February 1920, I received from the Secretariat an unofficial

Stationery likely to be consumed.

As Census work in the Districts has not yet progressed beyond the initial stages, the District Census calendar has not yet been issued, but I hope to do so before the end of this month.

11. Census Stationery. The Census Commissioner for India having kindly undertaken to procure the paper required for printing the schedules, and a few other Census forms, at concession rates, an order has been placed with the Bengal and Titaghur Paper Mills for the supply of 1,713 reams of Badami royal and 440 reams of brown cartridge paper respectively. The rates quoted by the firms are Rs.7 per ream of 32 lbs. of Badami paper with a rebate of 3½% for prompt payment and Rs. 7-14-0 per ream of 42 lbs. of brown cartridge with a similar rebate of 3½%, but exclusive of baling charges, which are said to be somewhat cheaper than the rates quoted to our local Superintendent. Some later communications received from the Controller of Government Printing and the Census Commissioner for India advert to certain difficulties in the matter of meeting the full indent. The subject is under correspondence and the final result will be reported to Government in the next progress report.

12. CONCLUSION.

In conclusion I beg to state that so far, we are this time, considerably in advance in respect of every operation, such as constitution of Census divisions, preparation of Charge Lists, House-Numbering etc., as compared with the Census of 1911, and I hope the same celerity will be kept up till the end.

This being the first report I am submitting to Government and there being much to say about the work in my own office, while the reverse is the case as regards the Districts, the operations there not having advanced beyond the constitution of Census Divisions, I could not very well follow the general division

division of census work adopted in the Census Code, as suggeste in para 2 of your letter under reply. In future I shall endeavour as far as possible to adhere to the above arrangement.

I have the honour to be,

Sir,

Your most obedient servant,

10/6/20

Census Superintendent in Mysore.

HV

CENSUS, 1921.

In reply to this communication please refer to.....
Circular No. 1.
Dated 22nd March 1920.

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE,
Bangalore.

N. B.—All Census correspondence should be treated as *URGENT.*

FROM

V. R. THYAGARAJAIYAR, ESQ., M.A.,
Census Superintendent in Mysore,
Bangalore.

To

All Deputy Commissioners;
The Presidents of the Municipalities of Bangalore and Mysore, and
The President, Kolar Gold Fields Sanitary Board.

SUBJECT:—Introductory circular regarding the forthcoming 6th decennial Census of Mysore.

SIR,

I have the honor to intimate that the 6th decennial Census of Mysore will be taken probably on the 18th February 1921—the exact date will be communicated to you in due course, as soon as it is settled by the Government of India—and to invite the cordial co-operation and assistance of yourself, and of the officers subordinate to you in making the operations a success. It should be well impressed on these officers that although the date of final Census is still many months distant, there is still so much to be done by way of preliminary organization, that no time should be lost. As observed by Government in their Proceedings No. Fl. 1668-708—Cen. 12-10, dated 26th September 1910, issued on the occasion of the last Census, "the Census should be regarded as of paramount importance while it lasts" and consequently, the arrangements connected with it should be given precedence over ordinary business.

2. *General plan of work.*—This being the first circular issued on the subject of the forthcoming Census, it is considered necessary and desirable to give here a brief view of the general plan of the operations in the districts. The entire work of the Census in the districts, may be summarised in the order of sequence under the following six heads.

(i) *The provisional formation of Census divisions* or the partition of every taluk and city into Census divisions called *Charges, Circles and Blocks,* on the basis of the existing *Khaneshumari* and other records; and the *compilation of a Register* of officials qualified and available to be put in charge of the Census work of those divisions.

(ii) *House-numbering* or the marking of all houses and buildings likely to be inhabited on the Census night, with a distinctive number different from the one which may have been affixed to them for municipal or *Khaneshumari* purposes.

(iii) The confirmation or modification of the *provisional* arrangements made under (i) in the light of exact information about the number of houses to be dealt with obtained by process (ii) *supra*; or the *final* formation of Census divisions: and *the appointment and training* of officers to man them.

(iv) *Preliminary enumeration*, or the preparation of a preliminary record of certain particulars regarding every occupant of every house in each Census Division, in a printed form called the *schedule* about two or three months preceding the date of the final Census.

(v) *Final enumeration* or the final and synchronous correction of the *schedules* of the preliminary record, so as to bring it into conformity with the actual state of things on the Census night.

(vi) *Preparation and despatch of the provisional summaries*, to the central Census Office or the *counting* up of the entries in certain columns in each schedule and *recording* in a short abstract the total number of houses and population under certain specified heads, and *forwarding* the abstracts to the Central Office with a view to the village, hobli, taluk, district and provincial totals being ascertained at once.

3. Full instructions regarding each of the above heads of work will be issued either by means of circulars or by the issue of portions of the Census Procedure Code relating thereto. With a view to facilitate the rapid communication of these instructions to the subordinate Census officers, the required number of spare copies of all important general circulars will also be forwarded at the same time for distribution among them.

I have the honour to be,
Sir,
Your most obedient servant,
V. R. THYAGARAJAIYAR,
Census Superintendent in Mysore.

MEMO.

Copy of the above is forwarded to..... for information and guidance.

Deputy Commissioner.
President.

W D 2206—GPB—250—24-3-20

CENSUS, 1921.

Circular No. 2—F. 18-13-23.
Dated 6th April 1920.
Annexures : 2.
Spare copies :

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE,
Bangalore.

N. B.—All Census correspondence should be treated as *URGENT*.

FROM

V. R. THYAGARAJAIYAR, ESQ., M.A.,
Census Superintendent in Mysore,
Bangalore.

TO

Subject.—Formation of Census Divisions.
Issues Instructions *re*.....

SIR,

I have the honour to address you on the subject of the *provisional* formation of Census divisions, and the *compilation* of a register of officials eligible to be put in charge of them, referred to in my Circular No. 1, dated 22nd March 1920. Detailed instructions in this behalf will be issued in the Census Procedure Code now under revision. In the meanwhile, a copy of the Code of 1911, if available in the local records, may be referred to for obtaining a general idea of the work. The essential points in these instructions are also reproduced below for ready reference and immediate guidance.

2. The first step to be taken is to come to some sort of provisional understanding as to the charges, circles, and blocks into which the area subject to your jurisdiction is to be successively partitioned. The considerations that should be kept in view in effecting this division are set forth in detail below as well as in the instructions accompanying the Charge List (Annexure A).

CHARGES AND CHARGE SUPERINTENDENTS.

3. In rural areas a charge should consist of one entire Taluk or Sub-Taluk, or a well defined portion of the same consisting of a compact group of some entire hoblis; and in "City areas"* (by which is meant the Cities of Bangalore and Mysore and the Mining and Sanitary areas in the Kolar Gold Fields) it should consist of a compact group of Mohallas, Municipal Divisions, or other territorial units, formed for purposes of local or municipal administration. Annexure B gives a description of the charges constituted on the occasion of the last Census. It is not intended that the same arrangement should be adhered to this time also. It may be varied by you in your discretion in any manner required by the altered circumstances of each locality during the last ten years. Generally speaking, it would be advisable to constitute the whole Taluk or Sub-Taluk* or "City area"* into a single charge with the Amildar* or Deputy Amildar* or Chief Executive Officer, respectively as Charge Superintendent. Where this may not be found feasible, on account of the extensive area involved, or the large number of houses, and population to be dealt with, or other valid reasons, the taluk or city area may be split up into two or more charges, the Amildar or Chief Officer retaining the principal charge, the others being assigned to the Police Inspector or other officer of similar rank and status. Relief may be afforded to the Amildar or Chief Officer in the case of heavy charges by adopting an alternative course, *viz.*, by appointing the Police Inspector, or other officer of similar rank and status as Assistant Charge Superintendent to help the Charge Superintendent *generally* in all Census work without investing him with local jurisdiction over any particular area. This would perhaps be a better course than to split up the Taluk or City area into two or more charges. I commend the suggestion to your earnest consideration.

*NOTE.—For the sake of brevity, the term "City area" will hereafter be used to indicate the territory comprised within the Municipal limits of *any one* of the following areas—Bangalore City, Mysore City, the Mining and Sanitary area of the Kolar Gold Fields; and the term "Mohalla" to indicate any municipal or local Sub-Division of any one of these "City areas." Similarly the terms "Taluk" and "Amildar" will be used to indicate respectively Sub-Taluk and Deputy Amildar also.

Charge Lists or General Register of Villages and Mohallas in Rural and City areas respectively.

4. The next step is to compile in respect of each charge what is known as the Charge List in the Form appended (Annexure A) which fully explains itself. Printed copies of this register with headings in *diglot*, will be supplied to the Amildars and Chief Officers, separately. These officers should be directed to set about the preparation of these registers *immediately* according to the printed instructions and to complete the first stage of the work, *viz.*, the filling up of columns 1—11, at the *latest* by the 30th April 1920. The register should then be submitted in turn to the Sub-Divisional Assistant Commissioner, and Deputy Commissioner or President for scrutiny and approval. These officers are requested to send these registers to this office by 15th May 1920 for further scrutiny. This office will return the registers to the Deputy Commissioners and Presidents by the end of May 1920 with any remarks which may be called for. The registers will eventually be returned to the Taluk Cutcherry before house-numbering is completed in order that the remaining columns (12—17) may be filled up after that operation is finished.

5. Much valuable aid is likely to be derived in the preparation of this register by reference to the Charge and Circle lists of the Census of 1911, copies of which might be forthcoming in the local records. But if they are not readily available, the Amildar may proceed to effect the provisional constitution of blocks, and circles on the basis of the data furnished in column 5 leaving columns 4, 6 and 9 blank.

Circles and Blocks.—Supervisors and Enumerators.

6. A knowledge of these terms may be pre-supposed to be possessed by every Amildar, but for the sake of making this circular self-contained they are defined in the instructions accompanying Form No. 1 (Annexure A.)

Conclusion.

7. The *correct* preparation of this Register will considerably simplify future arrangements and obviate a good deal of trouble and confusion which would otherwise result. As this is a responsible work calling for the exercise of much forethought, skill and circumspection, it should be attended to by the Amildar personally with the help of the Shekdars and village officers, whom he should summon to meet him for this purpose at convenient centres, with all necessary references.

I have the honor to be
Your most obedient Servant,
V. R. THYAGARAJAIYAR,
Census Superintendent in Mysore.

To

All Deputy Commissioners of Districts.
The Presidents, Bangalore and Mysore City Municipalities.
The President, Kolar Gold Fields Sanitary Board.

with spare copies for distribution among Sub-Division Officers, Amildars, and other subordinate officers.

MEMO

Copy of the above is forwarded to..... for information and guidance.

Deputy Commissioner.
President.

ANNEXURE. B.

Brief description of the Census divisions as they were constituted at the Census of 1911.

1. Every Taluk and Sub-Taluk was constituted into a separate and *single* charge with the exception of those noted below.

Name of Taluk or Sub-Taluk	No. of charges	Designation of the Charge Superintendents
1. Mysore Taluk	2	Amildar, and Police Inspector
2. Hunsur Taluk	3	Do and Revenue Probationer.
3. Heggaddevankote Taluk	2	Amildar, and Police Inspector
4. Chamrajnagar Taluk	2	Do
5. T.-Narsipur Taluk	2	Do
6. Mandya Taluk	2	Do
7. Krishnarajpete Taluk	2	Do
8. Malvalli Taluk	2	Do
9. Hassan do	2	Do
10. Arsikere do	2	Do
11. Belur do	2	Do
12. Manjarabad Taluk	3	Do and Excise Inspector
13. Arkalgud do	2	Amildar, and Police Inspector
14. Channarayapatna Taluk	2	Do
15. Chikmagalur do	3	Do and Vice-President

2. The Municipalities of Bangalore and Mysore were also constituted *single* charges under the respective Vice-Presidents as Charge Superintendents.

3. The arrangements made in the Mining and Sanitary area of the Kolar Gold Fields was as follows.

Number and name of Charge	Designation of the Charge Superintendent
(1) Mysore Mine	Acting Superintendent
(2) Champion Reef Mine	Underground Agent
(3) Ooregum Mine	Superintendent
(4) Nandidurg Mine	Do
(5) Tank Block Mine	Do
(6) Balaghat Mine	Acting Secretary to the Kolar Gold Field Mining Board
(7) Gold Fields of Mysore	
(8) Hospital Area	Assistant Medical Officer
(9) Electricity Department	Cashier

W D 2304—GPB—500—7-4-20

ANNEXURE A.

SIXTH CENSUS

FORM

Charge List or General Register of $\frac{\text{Villages}}{\text{Mohallas or divisions}}$ in the

Name of Hobli	Serial number of the village	Number and name of village as per "List of Villages"	Arrangements made during the Census of 1911. and *provisional* arrangements					
			Number of *inhabited* houses		Number of blocks into which the village was divided during the Census of 1911	Number of blocks into which it is proposed to divide it now	Number, name and profession of persons eligible to be appointed Enumerators	Number of the circle in which the village was included during the Census of 1911.
			As per House numbering in the Census of 1911	As per latest *Khanesha-mari*				
1	2	3	4	5	6	7	8	9

Instructions for filling up the above form.

N.B.—The instructions have been drawn up with reference to rural areas, but they can be made applicable *mutatis mutandis* to "City areas" also.

1. With the Taluk Map, the printed "List of villages in the Mysore State" or the "List of villages" maintained in the Records, and the Charge and Circle lists of the Census of 1911, in hand, the Amildar should proceed to get the particulars regarding each village written up one after the other. If the Charge and Circle Lists of 1911 are not readily available, he may leave columns 4, 6 and 9 blank, and proceed to fill up the other columns on the basis of the data furnished in column 5 and the instructions given below.

2. *Column 2.*—The numbers to be entered in this column should run in one consecutive series for the whole taluk *irrespective* of hoblies.

3. *Column 3.*—The villages should be entered in this column one after the other, in *geographical* order, *i.e.*, *so as to bring all Contiguous villages likely to be included in the same circle in Consecutive order*, no distinction being made between unalienated and alienated villages, or between *chirak* and *Bechirak* villages, *Kavals*, *Amanikerays* etc. The names of the villages should be entered *exactly* as they are shown in the "List of villages," the words "Inam", "Jodi" or "Kayamgutta" being written in parenthesis after the name in the case of alienated villages. The names of hamlets or *majares* should be entered within parenthesis or brackets below the name of the parent or *asli* village but a separate serial number should *not* be given to them in column 2. The approximate distance of each hamlet from the parent (asli) village should be indicated after the name of the village thus—(Ghataparthi) 2 miles. As the name of each village is entered in this column, it should be ticked off in the "List of villages" so as to ensure that no village is omitted or is entered twice over. The accuracy of the entries should be further tested by counting the number of villages entered in this column, and verfying whether it tallies with the number given in the "List of villages" or not.

4. *Columns 4-5.*—Fully explain themselves.

5. *Columns 6-8.*—A Block is the smallest census unit consisting of about 30 to 50 contiguous houses, in the *same* village, but if the houses are scattered or far apart from one another it may be necessary to constitute blocks of smaller size, *i.e.*, with fewer houses. The size of a block also depends on the number of "enumerators" available. If there is no paucity of these officers, it is advisable to constitute a large number of small blocks rather than conversely. In the case of small villages consisting of not more than 50 houses, the entire village may be constituted into a single block; but in the case of the larger villages they may be divided into two or more blocks. *No block should consist of houses lying partly in one village and partly in another*, although in places where there is a dearth of enumerators, the same enumerator may be put in charge of two or more contiguous blocks in different villages.

OF MYSORE, 1921.

I.

Taluk / Municipality / K. G. F. area of ..... in the District of .....

now proposed		Final arrangements					
Number of circle in which it is proposed to include the village *now*	Number, name and Profession of persons eligible to be appointed as Supervisors	Number of houses as ascertained by house-numbering	Number of blocks into which the village is proposed to be *finally* divided	Name and profession of the person appointed as Enumerator for each block	Number of the circle in which the village is included	Name and profession of the person appointed as Supervisor	Remarks
10	11	12	13	14	15	16	17

An Enumerator is a person appointed to take the census of one or more "blocks." Any person who is able to read and write Kannada well, who is tactful, and who is not in any way obnoxious to the community whom he will be asked to enumerate, may be appointed enumerator.

6. Column 8 should be entered *first*, on the basis of the data furnished in Col. 6, and *then* Col. 7 as the size of a block will depend on the number of the enumerators available. It is sufficient if in Col. 8, the names of *twice* as many enumerators are entered as there will be blocks, so that there may be a sufficient *reserve* of officers to draw upon in case of need due to unexpected contingencies. If in any village, there is no literate person available, the required number of enumerators for such a village may be selected from a neighbouring village and their names entered in Col. 8.

7. *Columns 9 to 11.* A "Circle" is the next census unit consisting of about 10 to 15 contiguous blocks and a "Supervisor" is the Census Officer in executive charge of a circle. A Shekdar, a Sanitary Inspector, Police Jamedar or educated Daffedar, an Excise Inspector or Assistant Inspector, a P. W. D. Sub-Overseer, a Coffee Estate Writer or Overseer, an influential Nad Patel or Mande Patel, and the like are examples.

A circle should consist of a whole number of *entire* villages and *should not lie partly in one Hobli, and partly in another.*

8. The several columns of this Register should be filled up in respect of *each* village in the following order, *viz.* (Cols. 3, 4, 5, 6, 8, 7, 1) *Before* the *next* village is taken up. The object is to economise space and prevent the entries in Col. 8 against any one village running on against the next, as would happen if the villages were entered hap-hazard at the very outset. It will also facilitate the grouping of villages likely to be included in the same circle, referred to in Rule 3 *supra*. This may be done by drawing a circumsplice or bracket in Cols. 9 and 10, against all villages included in the same circle, and inserting the number of the circle against it.

For this purpose the filling up of Cols. 9 to 11 may be reserved till the other columns are filled up in respect of *all* villages in the hobli.

9. As in the case of Col. 8, the names of *twice* as many supervisors should be entered in Col. 11, as there will be circles.

10. The particulars for each hobli should begin on a fresh page, and conclude with a total for that hobli.

11. As the several columns of the Register are entirely filled up, a total for each hobli, and the grand total for the entire taluk should be made and inserted at foot of the columns.

12. This Register should be put by after Cols. 1—11 have been filled up, and taken up again after *house-numbering* is finished, for the remaining Cols. 12—17 being filled up in accordance with separate instructions which will be issued in that behalf.

CIRCULAR No. 3
F. 18—SL. 29-110.

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE,

Bangalore, dated the 13th April 1920.

N. B.—All Census correspondence should be treated as URGENT.

OFFICIAL MEMORANDUM.

As indicated in para 4 of Circular No. 2, dated 6th April 1920, copies of which may have reached all Charge Superintendents by this time, two copies of the printed Charge List or General Register of Villages are herewith sent, one of which may be retained as office copy, and the other forwarded to this office through the Sub-Division Officer and Deputy Commissioner by the 15th May 1920. The Registers have been made up here after calculating the requirements of every Charge, and if the instructions printed on the inside of the cover are carefully followed, the Register supplied should be sufficient. But if it should be found insufficient, the required number of blank sheets may be stitched on at the end of the Register and ruled locally.

2. It is requested that the dates fixed for the preparation and submission of the Register may be strictly adhered to.

Census Superintendent in Mysore.

To—The Chief Officers of the Bangalore and Mysore City Municipalities.
The Vice-President, Kolar Gold Fields Sanitary Board.
All Amildars and Deputy Amildars.

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE,

Dated Bangalore, 6th May 1920.

CIRCULAR No. 4—F. 18-144-151.

Subject :—*Formation of Census Divisions.*—Issues supplementary instructions *re*—

OFFICIAL MEMORANDUM.

The following *supplementary* instructions are issued for the information and guidance of all Census Officers in continuation of those contained in Circular Nos. 2 and 3, dated 6th and 13th April 1920.

(i) *Date fixed for the preparation and submission of the Charge Lists. Para 4 of Circular No. 2.*—The dates fixed are extended by 15 days, *i.e.* to say the Amildars and Chief Officers should finish the first stage of the work, *viz.*, the filling up of columns 1—11 of the Charge List by the 15th May 1920, instead of 30th April. The lists should be transmitted to the undersigned through the Sub-Division Officer and Deputy Commissioner or President by the 1st June 1920 instead of 15th May 1920.

(ii) *Responsibility for the preparation of the Charge List. Para 7.*—The Amildar should attend to the preparation of the Charge List himself and should not on any account delegate the work to any subordinate official. The assistance of the Shekdars, Village Officers and ministerial officials may be sought, but care should be taken to see that this does not degenerate into a whole-sale transference of responsibility. Disregard of this instruction has resulted in some places in needless waste of time, energy, and stationery, and involved unnecessary duplication of work.

(iii) *Heading of the Charge List.*—The word "inhabited" occurring in columns 4 and 5 of Form I, may be deleted.

(iv) *Rule I of the instructions appended to the Form.*—The words "the printed List of Villages in the Mysore State or" occurring in lines 1 and 2 may be deleted and the words "maintained in the Records" added after "List of Villages" in Column 3 of Form I, to make it clear that only one "List" and *that* the *List maintained in the Records*, should be consulted and the serial numbering of villages therein followed, adopted.

The "List of Villages" alluded to in Rule 3 refers to *this* List and *not* the printed "List of Villages in the Mysore State."

(v) *Rule 6.*—It is not obligatory to enter in column 8, the names of *exactly* twice as many enumerators as there will be blocks. If so many are not forthcoming in any village, only the names of as many as are forthcoming may be entered, leaving *one* or *two* spaces blank for entering the names of such persons as may become available later on.

(vi) *Rule 8.*—The last *number* in the portion of line 2 enclosed within brackets, *i.e.*, "(Columns **3**, 4, 5, 6, 8, 7, *1*)" should be read as 2, *i.e.*, as (Columns 3, 4, 5, 6, 8, 7, 2) and not as 1 as it is misprinted in the Charge List supplied.

V. R. THYAGARAJAIYAR,
Census Superintendent in Mysore.

To—The Deputy Commissioners of Districts.

Circular No. 5--F 33-2-93.

OFFICE OF THE CENSUS SUPERINTENDENT
IN MYSORE,
Dated, Bangalore the 6th May 1920.

OFFICIAL MEMORANDUM.

With a view to enable the undersigned to know exactly, when important communications such as circulars, etc., reach the several Census Officers, and what action is taken by them thereon, printed post cards in the appended form will be enclosed with every such communication, which the officers concerned are requested to fill up and return to this office without any delay.

V. R. THYAGARAJAIYAR,
Census Superintendent in Mysore.

CENSUS, 1921.

CIRCULAR No. 6—F.-13

OFFICE OF THE CENSUS SUPERINTENDENT IN MYSORE.

Dated Bangalore, the 25th May 1920.

FROM

V. R. THYAGARAJAIYAR, ESQ., M.A.,
Census Superintendent in Mysore,
Bangalore.

To

Subject—The Mysore Census Code (Part I),
Advises despatch of copies of—

SIR,

I have the honour to advise despatch under separate cover, of..... copies of Part I of the Mysore Census Code (Provisional) for the use of yourself and of the District Officers in the several departments and to request that they may be distributed among them as follows:—

(*a*) Two copies to each of the Sub-Division Officers, one for personal use, and the other for the use of the office ;

(*b*) One copy to each of the following officers:—(i) District Treasury Officer, (ii) Personal Assistant to the Deputy Commissioner, (iii) District Superintendent of Police, (iv) District Economic Superintendent, (v) District Excise Officer, (vi) District Forest Officer, (vii) District Inspector of Education, (viii) District Lock-up Officer, (ix) District Medical Officer, (x) District Sanitary Officer, (xi) Executive Engineer, (xii) Headmaster of the High School, (xiii) Marahmat Engineer.

The remaining copies are intended for the use of yourself, and of your office, and for distribution to such District Officers, if any, as may have been omitted in the foregoing list.

2. As each of the District Headquarter towns has to be constituted into a separate charge, four copies have been separately forwarded to the address of the Vice-President of the Town Municipality for the use of himself, the President, and their offices.

3. The required number of copies have also been forwarded separately to the several Amildars, and Deputy Amildars for distribution as follows :—

One copy for the personal use of the Amildar or the Deputy Amildar ;

One copy for each of the following officers :—

(i) Sheristedar, (ii) Police Inspector, (iii) Sub-Registrar, (iv) Sub-Assistant Surgeon, (v) Excise Inspector, or Assistant Inspector, (vi) Local Public Works Department Officer of the highest rank, (vii) Local Forest Officer of the highest rank, (viii) Vice-President of the Municipality, (ix) Sub-Inspector of Police or Jamadar, (x) Sanitary Inspector, (xi) Tank Inspector.

One copy should be supplied to each of the Shekdars.

The remaining copies should be distributed among the taluk officials, and such taluk officers if any as may have been omitted in the foregoing list.

4. A Kannada edition of the Code is under preparation, and copies thereof will be sent as soon as they are ready. In the meanwhile, the several Charge Superintendents are requested to intimate to you, for communication to me, how many copies will be required in each Charge. The Kannada edition is intended to be distributed only among such Supervisors and Enumerators, as are ignorant of English.

5. Every one of the officers to whom a copy of the Code is supplied, is requested to study it carefully, and to issue such subsidiary instructions, not inconsistent with its provisions, as may be called for, to his subordinates, and to enjoin strict adherence to ts provisions on their part.

6. The attention of these officers is invited to Articles 2 and 3 of Chapter I of the Code, wherein its scope and object, as well as the relation between it and the circulars issued from time to time, are fully explained. So far, five circulars have been issued, but with the exception of the introductory circular No. 1, and the 5th circular, all the others, *viz.*, circulars 2, 3, 4 treat of the same subject, *viz.*, the Formation of Census Divisions. In regard to this, it may be noted that the instructions now given in Chapter II of the Code are generally in consonance with those issued in the aforesaid circulars, except in respect of the constitution of charges. On this point, the instructions now given in Articles 7 to 10 of Chapter II of the Code should be taken as modifying the corresponding instructions contained in para 3 of circular No. 2.

7. The other parts of the Code dealing with the remaining Census Operations described in Chapter I, will be issued later on.

8. To facilitate rapid circulation, a copy of this communication is being sent direct to all Amildars, Deputy Amildars and Municipal Vice-Presidents.

I have the honour to be,
Sir,
Your most obedient servant,

V. R. THYAGARAJAIYAR,
Census Superintendent in Mysore.

To

All Deputy Commissioners.

OFFICIAL MEMORANDUM.

Copy of the above letter is forwarded to.....
for information and guidance together with.....copies of the Code.

Census Superintendent in Mysore.

WD 265 GPB—200—26-5-20

Annexure 9

Office of the

Provisional programme

Serial No.	Items.	Dates provisionally fixed for the commencement and completion of the items of work referred to in column 2.		
		Commenced	Completed	Co
1	2	3	4	
(1)	Issue of a circular conveying subsidiary instructions regarding House-Numbering.	1st	5th June	31s
(2)	Furnishing the Superintendent, Government Printing with a rough programme of Census printing.	1st	5th	29t
(3)	Issue of a circular regarding constituting District Head Quarter and other important towns into separate charges.	1st	3rd	29t
(4)	Submission of Progress report to Government.	1st	10th	3r
5	Drawing up the form in which House Lists and Block Lists should be actually printed; giving "strikh" order and supply of same to Districts.	2nd	20th	2n
6	Checking of the Charge Lists of (1) Shimoga (2) Kadur (3) Chitaldrug (4) Tumkur (5) Hassan Districts	1st	15th	
7	Do of the (i) Mysore (ii) Bangalore (iii) Kolar (iv) Districts and the City areas of (iv) Mysore (v) Bangalore and (vi) Kolar Gold Fields.	1st	15th	
8	Touring and inspection in the Districts reffered to in serial 6 for the purpose of checking progress of Census work, giving instructions, and training Charge Superintendents generally.	11th	26th	
9	Do in the Districts and areas refered to in serial 7	1st and again 26th	10th 30th	
10	Drawing up of a calendar of Census work for the Districts	4th	15th	

Census Superintendent in Mysore.

of work for the month of June 1920.

Dates on which the said items were actually		Officer responsible	Dates on which they were attended to during the last Census.	Remarks.
Commenced	Completed			
5	6	7	8	9
May	7th June	1st Assistant	30-7-10	This item of work is finished. The circular was sent to the press on 7th June and issued in Print on 8th June, as the 5th and 6th happened to be holidays.
May	7th June	1st Assistant	8-6-10	Item of work completed. The programme of work was furnished on 7th June as 5th and 6th happened to be holidays.
May	7th June	1st Assistant		They were not constituted into separate charges during the last Census.
	10th June	1st Asst & Manager		
		Do	5-8-10 to 2-9-10	Work partially completed. Proof of the form has been received this day. Strike order will be given tomorrow or the day after.
		1st Asst & 3rd & 4th clerks	1st Aug 1910	The Charge Lists were not got over and scrutinized in the Census Superintendent's office last time. The date on which the abstracts were due is entered in column 8.
		2nd Asst Hd.Clerk & 5th Clerk		
		1st Assistant		Detailed programme will be drawn up and submitted to the Superintendent for approval before starting.
		2nd Assistant		Do
		1st Assistant		

Asst. 10/6/20

(P.T.O. Continued on next Sheet)

1	2	3	4
11	Preparation of an abstract programmefor the Census office till December 1920	1st	15th
12	Issue of the Kannada Edition of Part I of the Census Code.	1st	30th
13	Drafting of Part II Etseq of the Census Code	1st	30th
14	Current work	1st	30th

5	6	7	8	9
		1st Assistant		
		1st Asst & Manager	14.7.10	
		1st & 2nd Assts	May & June 10	
		The whole office		

"C O P Y"

M.S. Ramachendra Rao
10.6.20.
For Census Superintendent in Mysore.

G. R. S. V1—G/32]

SUBJECT.....

.....

.....

Diary No. of letter replied to... 20544

Section Cen.
File No. 16/19
Serial No. 3

GENERAL AND REVENUE SECRETARIAT
( )
, *the* 191 .

No. G28190

Date of issue..... 25/6

Signed by..... Mr Dcg

To

Dear Sir,

In connection with the Census operations I am desired directed to request ~~that~~ you will be kindly ~~you may go out of~~ Supervise operations in the districts once before the next monthly progress report is submitted for information of Govt.

Yours faithfully

Dcg
24/6/20

Referring to paragraph 6 of your report on the progress of Census work till the end of May 1920 stating that your Assistants have been deputed to tour in the districts to inspect the progress in the compilation of Charge lists, give instructions to local officers and generally to speed up Census work, I am desired to suggest the desirability of your touring in the districts once and supervising the Census operations before ~~the~~ submitting your next report to Govt.

23.6.'20

24/6/20

over.

To V R Thyagaraja Iyer Esq MA
Census Supdt